



**Health Equity Solutions  
Director-Training & Outreach  
Hartford, CT**

**Organizational Overview**

The mission of Health Equity Solutions (HES) is to promote policies, programs, and practices that result in equitable access to health care, increased quality in the delivery of health care, and improved health outcomes for Connecticut residents. Our mission is motivated by the vision that every Connecticut resident will obtain optimal health regardless of race, ethnicity, or socio-economic status. Our work is fueled by the belief that increasing health equity requires leadership, advocacy, and collaboration to advance systems level policy change to transform the lives of those most affected by health disparities in Connecticut. This translates to work focused on policy change driven by the needs of the uninsured, persons of color, and economically disadvantaged individuals in the state. HES does its work with a three-pronged focus to educate, agitate, and advocate. HES is currently seeking a Director of Training and Outreach.

**Job Summary**

HES is seeking a Director of Training and Outreach to lead the educational prong of our work. This position will be responsible for developing, refining, and delivering content and curriculum material centered on racial equity, health equity, and other mission related subjects; planning and creating interactive and impactful educational programming; and overseeing our educational outreach efforts. The successful candidate will have a proven record of program administration, will be a skilled facilitator, and have a passion for and commitment to anti-racist teaching and racial equity.

**Duties/Responsibilities**

Core Responsibility: Curriculum development, planning, implementation, and coordination

- Plan, manage, and execute our educational and training programs
- Research, design, implement and assess programs that support health equity and advocacy in an effort to inform HES programming
- Develop program curriculum, content, tools and processes in alignment with HES objectives
- Lead HES educational and training programming
- Facilitate development of learning/training programs
- Develop and implement learning outcomes for programs
- Developing program evaluation frameworks to assess the strengths of programs and to identify areas for improvement
- Responsible for ensuring the programmatic quality and integrity of all activities
- Maintain program curriculum and materials



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- Research, investigate, and analyze available resources and websites to help enhance programs
- Network with other organizations to share information and to gain knowledge that would help improve HES efforts

Core Responsibility: Program planning and operational management

- Plan the delivery of programs and activities in accordance with the mission and goals of HES
- Work collaboratively to identify subject matter experts for HES efforts and programs
- Develop annual timeline of program activities
- Demonstrate awareness of and support for program goals and objectives
- Collect, analyze, and disseminate key evaluative and demographic data on educational programs to internal stakeholders

Core Responsibility: Management

- Develop and manage all budgets and expenditures related to the educational and training work
- Supervise education staff, contractors, trainers, and volunteers
- Grow revenue generating education programs and expand our community training outreach

**Job Specifications**

**License:** No licenses required for this position

**Education:** A degree in public policy, public health, or other social sciences preferred

**Experience:** Significant knowledge of educational program design, implementation, and delivery required; understanding of public policy and advocacy required; 2-3 years of relevant professional experience preferred; knowledge of and passion for health equity preferred

**Skills:** Program design and implementation; communications and marketing related to advocacy efforts; policy analysis/policy communications; effective skills as a group facilitator; problem solving; interpersonal, computer, verbal and written communication skills; time management; excellent organizational skills necessary; successful grant writing experience a plus

**Other:** Must be proficient in Microsoft Word, Excel, PowerPoint; Internet Applications; Social Media platforms



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- Characteristics:** Individual self-starter; work well as part of a team, work well in a fast-paced environment
- Supervisor:** Executive Director
- Job Context:** Indoors, office, constant repetitive motions, constant sitting, occasional standing, stooping, no environmental or job hazards, occasional light lifting; occasional in-state travel
- How to Apply:** Forward your cover letter and resume to [jobs@hesct.org](mailto:jobs@hesct.org) with the following subject line: **Materials for HES Director of Training and Outreach Position.**